TORONTO

REQUEST FOR TENDER

HVAC Upgrades Phase IV located at 21 Park Road and 126 Pape Ave.

CLOSING DATE: November 20, 2026	**CLOSING TIME: 1**2:00 PM local time
ISSUED DATE: October 23, 2026	**RFSQ Reference NO.:** Doc4757756942 **Category:** 01 **WORK ASSIGNMENT NO.:** CREM-TSSS-26-04
DIVISION CONTACT: Kevin Obonyo, Project Manager Corporate Real Estate Management Project Management Office Kevin.Obonyo@toronto.ca	**PHONE NO.:** 437 676-2401

BID RECEIPT – Return your Bid by the following submission method: **E-mail Project Management Office at kevin.obonyo@toronto.ca**	
Mandatory Site Meeting: YES X NO ↑ **Failure to attend will result in your submission being found to be non-compliant.**	**Location**: Two Locations: 21 Park Rd, Toronto & 126 Pape Ave, Toronto **Date/Time**: TBD
Deadline for Questions:	**Bidders shall submit questions to Project Management Office by:** **Date / Time:** Wednesday November 11, 2026, at 12:00 PM local time
Deadline to Issue Addendum:	**Date / Time:** Friday November 13, 2026, at 12:00 PM local time
Agreement Terms and Conditions:	The work/services shall be performed in accordance with all of the terms and conditions set out in this Request for Quotation and in accordance with the terms and conditions set out in the ↑Agreement Signed: October 8, 2025 ↑RFSQ No. Doc4757756942

Process Terms and Conditions:	↑As per RFSQ No. Doc4757756942 and Appendices per call.

REQUEST FOR TENDER FOR:

HVAC Upgrades Phase IV located at 21 Park Road and 126 Pape Ave.

RFSQ Reference NO.: Doc4757756942, Category**:** 01	**WORK ASSIGNMENT NO**.: CREM-TSSS-26-04

Company Name:		
Address:		
Contact Name/Title:		
Telephone No.'s:	Bus. No.: Cell No.:	
E-Mail Address:		
Total Cost for all that is required as specified herein (HST to be included for all construction projects)	**COST**	
	SUB-TOTAL	**$_____**
	H.S.T. (13% of Sub-Total above)	**$_____**
	TOTAL	**$_____**
Invoice to be sent to: **City of Toronto** **Accounting Services Division** **Corporate Accounts Payable** **55 John Street** **14Floor, Metro Hall** **Toronto, ON** **M5V 3C6**	**NO BID↑** **Reason:** _____ _____	

Bidders are expected to acknowledge receipt of Addendum/Addenda as indicated below. Failure to do so shall result in the bid being declared non-compliant.

I/We acknowledge receipt of addendum _____ to _____ dated _____ to _____.

I/We the undersigned offer to supply the above at the price and conditions hereon offered:

_____

Authorized Signature – I have authority to bind the Corporation

THIS FORM SHALL BE COMPLETED, PROPERLY SIGNED AND RECEIVED ON OR BEFORE THE DATE AND TIME SPECIFIED, OR YOUR BID WILL BE DECLARED NON-COMPLIANT

The following documents form part of the RFT and are included or attached: Appendixes included in this RFT:

- Appendix A – Scope of Work & Requirements
- Appendix B – Base Bid Pricing Form
- Appendix C – Drawings & Specifications
- Appendix D – Project Schedule
- Appendix E – Schedule A to Work Assignment Agreement
- Appendix F 1 – Bid Bond
- Appendix F-2 – Bid Bond Form.
- Appendix G – Technical Specifications
- Appendix H – City of Toronto Letter to Contractors (dated May 2026)

APPENDIX A – SCOPE OF WORK & REQUIREMENTS

General: A summary of the design brief includes but is not limited to the following:

• Upgrades to mechanical ventilation system (HVAC) at 21 Park Road and 126 Pape Avenue.

• Structural modifications as required in service of HVAC upgrades.

• Electrical modifications as required, in service of HVAC upgrades.

• Architectural modifications as required, in service of HVAC upgrades.

• Phasing of work to minimize impact on occupants and maintain intended operation of the building to the greatest extent possible, as further outlined in the documents.

1. General Specifications

The following list of documents (drawings and technical specifications) have been provided as email attachments when this Roster Work Assignment Request for Tender was issued, forming part of the Contract Document.

- Technical Specifications - Issued for Tender May 30, 2025
- Drawings – Issued for Tender May 2025

2. Specific Requirements and Supplementary Conditions

2.1. The General Contractor (GC) must furnish all labor, materials, equipment and full time supervision for the Project site located at 21 Park Rd. and 126 Pape Ave in accordance with the tender documents including any addenda issued during the time of bidding.

2.2. **The GC must be or have subcontractors who are licensed with the TSSA fuels division**. Failure to meet this mandatory requirement shall result in the bid being declared non-compliant.

2.3. The facility is in operation 24 hours a day and 7 days a week. Regular business hours of operation is 8:00 a.m. to 5:00 p.m., five (5) days a week (Monday - Friday). Therefore, any construction work must not impact facility operations during regular business hours of operations.

2.4. **Commencement and Completion Dates**: The start date of this Contract is immediately upon receipt of a purchase order, issued by the CoT Purchasing & Materials Management Division (PMMD). Award is conditional upon all approvals, bonding and insurance being in place. Continuous and progressive operation shall be carried out until work is completed. The Supplier is responsible to provide all the forces necessary to complete the entire contract work within the specified timeframe. Should any work be delayed for any reason other than what is permitted within the CoT Construction Agreement Contract then the GC shall not be entitled to any claims and will be subject to penalty via liquidated damages clauses noted within contract documents.

2.5. All construction work undertaken shall not contravene the requirements of local noise and pollution by-laws and all other regulatory requirements. Any construction work that requires drilling, cutting, coring or hammering, must be undertaken after-hours (5:00 pm – 8:00 am) and/or weekends. No additional or overtime charges will be paid for the work performed after-hours and/or weekends.

2.6. **Ongoing Operations at Occupant Facility:** All construction work undertaken shall comply and fulfill all OH&S requirements and coordination to perform the work during an ongoing operations at occupant facility, that include but not limited to phasing the construction scope and hording areas to satisfy all requirements for Excites, Signage, Tarps and dust protections and isolations, fume, emission, smoke protections and all related labor, materials and any associated time, and **Phasing the project scope, construction areas as required** to accommodate the occupants' operations requirements. The Successful Bidder shall fulfill these requirements at no additional costs, nor claims against the City.

2.7. **Phased Construction:** The Supplier must prepare a detailed and realistic sequencing and phasing work plan and approach based upon a comprehensive review of the entire site, CoT feedback and Consultant's recommendations. The Supplier must submit a plan electronically with a written description and coordinated drawings / site plan illustrating the areas impacted by the work during each phase. The plan must be revised and updated as changes occur and provided to the CoT PM and consultant as changes occur. The construction phasing approach must minimize the disruption and impact to the public and utilize after working hours where possible.

2.8. The CoT reserves the right to stop any disruptive work undertaken by the Supplier and request to have this work completed at a different time at no cost to the project. The Supplier will not be entitled to a claim for work deemed too disruptive to stakeholders during regular operating hours. The GC will be responsible to co-ordinate this work at a time suitable to the CoT.

2.9. There is limited space on the site to store materials, bins or equipment. The GC must coordinate a plan for delivery of materials and equipment in conjunction with the construction work activities and provide a logical sequence of implementation that will not impact the entire site and overall project delivery.

2.10. Should any of the adjacent properties object to noisy / odorous work between during regular work hours, then the Supplier must stop the work immediately and only continue at such time as not to cause any such disturbance.

2.11. The Successful Bidder shall assign a project manager to the construction project in addition to site supervisor and support staff. The project manager will be the main point of contact for the City and for the consultant on this project, shall maintain complete involvement, coordinate with all stakeholders (internal and external to the City) and attend regular construction progress on-site Weekly or bi-weekly meetings as required.

2.12. The Successful Bidder shall coordinate with all government departments & agencies, authorities having jurisdictions and utilities such as the City's Building Department, ESA, TSSA, Toronto Hydro, Enbridge Gas, but not limited to, and organize all required inspections and approvals for the completion of construction work. It will be full responsibility of the Successful Bidders to ensure that all conditions of permits and approvals are met during construction work and all permits are closed.

2.13. The Successful Bidder is responsible to coordinate with other contractors at the facility and arrange for delineation in time and space as required for the completion of construction work. There could be multiple contractors performing work at the facility. No additional/overtime charges will be paid if the construction work is delayed because of coordination with other contractors performing work at the facility.

2.14. The Successful Bidder shall develop Construction Delineation Plan and implement to ensure that delineation in both time and space is established and maintained among two or more contractors. Additionally, ensure site coordination during construction work activities performed at the facility and that there is only one constructor (contractor) at the facility at any point in time in the construction work area.

2.15. **Winter Work**: The Supplier must continue work without any delay throughout the winter months until the work is completed and accepted. Extra work, material costs or labor costs incurred as a result of inclement weather shall not be considered as a valid reason for additional payment(s) or delay claims by the GC for their sub-trades. The Supplier must provide the necessary provisions to complete the required work within conformance of the specifications during the winter months. The CoT will not incur additional costs for labor and materials for protection, heating or thawing equipment.

2.16. **Substantial Performance:** in compliance with the applicable Construction Act, the Successful Bidder shall not submit nor grant a substantial performance unless all close-out documents submitted, reviewed and approved by the consultant & the City in electronic and printed copy formats as required in order to issue the substantial certificate. Provide electronic copies of all close-out documents to the consultant for prior review.

2.17. **Close-out:** Close-out documents submission includes, but not limited to, table of contents, as-built record drawings in pdf & AutoCAD format, shop drawings in pdf format, new asset & equipment list with detailed information as per City Template, test & commissioning reports, operation & maintenance manuals, warranty information, permits & approvals closure, final completion letter by engineers, spare parts list, final testing and acceptance reports, combined of all site review reports, contacts of general contractor, contacts of local distributors/suppliers, other specific documents and picture, construction submittals logs, RFI's, CO's, etc., site review reports, test & commissioning.

2.18. The Successful Bidder shall provide warranty for all equipment, materials & workmanship for a period of two years from the date of substantial performance of the contract and correct all defects reported/observed within reasonable timeline without any cost to the City. Attend a site visit and record any defects observed/reported ninety (90) days prior to the expiry of warranty period.

2.19. **Toronto Police Service Clearance and Safety requirements:** The Successful Bidder shall be subject to comply with the TPS clearance waivers and shall fulfill all required instructions, procedure, coordination and all associated times and all safety requirements at no additional costs nor claims against the City.

2.20. **Additional Safety Measurements as implemented by Governmental Authorities:** The Successful Bidder shall be subject to comply with all applicable safety requirements and measurements as implemented by Governmental Authorities, such as COVID-19 protections procedure and all associated safety requirements at no additional cost to the City.

APPENDIX B - BASE BID - PRICING FORM

HVAC Upgrades Phase IV located at 21 Park Road and 126 Pape Ave.

NAME OF CONTRACTOR: _____

The Bidder must provide the rate and the amount for each Tender item, the total for each part / subsection, the grand total, HST amount and the total amount of Tender on the forms in the ensuing pages. Bidders that do not fully complete these forms (such as leaving lines blank), or have unclear answers (such as "n/a", "-", "tba" or "included" etc.) will be declared non-compliant. Prices that are intended to be zero cost/no charge to the city are to be submitted in the space provided in the price schedule as "$0.00" or "zero".

All spaces for the aforementioned information must be completed in ink ensuring the printing is clear and legible.

Where included, the Alternative Prices, and Supplementary List of Prices Required for Extra Work Forms must also be completed.

The lowest Bidder will be determined solely from the Total Base Bid, subject to the City's reserved rights not to award to any Bidder.

Please note: When any additional work to the contract is required, and agreed upon, a Change order will be issued for the additional cost.

The following itemized prices shall be INCLUDED in the Tender Price (all H.S.T. excluded).

Please Note: When any additional work to the contract is required, and agreed upon, a Change Order will be issued for the additional cost. The Contractor may only add as their markup of 10% overhead and 5% profit margin.

A.) BASE BID – PRICE BREAKDOWN TENDER WORK ASSIGNMENT NO.: CREM-TSSS-26-04 **(21 Park Rd)**

Item	Description	Unit	Quantity	Unit Rate	Total Price (Quantity x Unit Rate)
Construction Items					
1	General Requirements 1.1 General Conditions	L.S.	1	$_____	$_____
2	Existing Conditions 2.1 Selective Demolition	L.S.	1	$_____	$_____
3	Electrical 3.1 Electrical Equipment/Materials	L.S.	1	$_____	$_____
4	Mechanical 4.1 Mechanical Equipment/Materials	L.S.	1	$_____	$_____
5	Interior Finishes 5.1 Metals 5.2 Wood and Plastics 5.3 Finishes	L.S	3	$_____	$_____
6	All Other Work – Miscellaneous All other items required to complete the work as outlined in the project scope	L.S.	1	$_____	$_____
D) Total Base Bid Price (Sum of Items 1 to 6) Exclusive of HST)**.**					$ _____
E) HST Amount (13% of above item D.) **.**					$ _____
F) Total Amount of Tender Call (Sum of D + E) (* Copy Total Amount to front tender cover page.)					*** $ _____**

B.) BASE BID – PRICE BREAKDOWN TENDER WORK ASSIGNMENT NO.: CREM-TSSS-26-04
(126 Pape Ave)

Item	Description	Unit	Quantity	Unit Rate	Total Price (Quantity x Unit Rate)
Construction Items					
1	General Requirements 1.1 General Conditions	L.S.	1	$_____	$_____
2	Existing Conditions 2.1 Selective Demolition	L.S.	1	$_____	$_____
3	Electrical 3.1 Electrical Equipment/Materials	L.S.	1	$_____	$_____
4	Mechanical 4.1 Mechanical Equipment/Materials	L.S.	1	$_____	$_____
5	Interior Finishes 5.1 Metals 5.2 Wood and Plastics 5.3 Finishes	L.S	3	$_____	$_____
6	All Other Work – Miscellaneous All other items required to complete the work as outlined in the project scope	L.S.	1	$_____	$_____
D) Total Base Bid Price (Sum of Items 1 to 6) Exclusive of HST)**.**					$ _____
E) HST Amount (13% of above item D.) **.**					$ _____
F) Total Amount of Tender Call (Sum of D + E) (* Copy Total Amount to front tender cover page.)					*** $ _____**

C.) SEPARATE PRICE ITEMS OR ALTERNATE PRICE ITEMS– PRICE BREAKDOWN TENDER ASSIGNMENT NO.: CREM-TSSS-26-04

Item	Description	Unit	Quantity	Unit Rate	Total Price (Quantity x Unit Rate)
Construction Items					
1	General Requirements Provide preventative maintenance for all mechanical equipment provided under this Contract for 2-year period following Substantial Performance. (126 Pape Ave)	L.S.	1	$_____	$_____
2	General Requirements Provide preventative maintenance for all mechanical equipment provided under this Contract for 2-year period following Substantial Performance. (21 Park Rd)	L.S.	1	$_____	$_____

*** CASH ALLOWANCES**

Such are intended to cover the net cost to the Contractor of providing the pre-determined services, products, or for other authorized expenses specified. The Total Bid Price, and not the Cash Allowances, shall include the Contractor's overhead, and profits, supervision on such cash allowances. If cost exceeds the cost allowance, the extra sum is an extra to the contract, if cost is less the unused portion is credit to the contract.

	CASH ALLOWANCES* (H.S.T. excluded)	Unit	Quantity	Unit Rate	Total Price (Quantity x Unit Rate)
1	Testing & Inspection	L.S.	1	$10,000	$10,000
2	Additional Abatement	L.S.	1	$30,000	$30,000

****Transfer Total Base Bid Price to page 2 SUB-TOTAL**

APPENDIX C - LIST OF SUBCONTRACTORS FORM

The Supplier shall provide each Subcontractor for the Work types listed in the table below or indicate “OWN FORCES” in the “Subcontractor Name” column if a Subcontractor will not be used for the Work type indicated. The names of all Subcontractors to be used for each Work type indicated must be provided. Suppliers shall not indicate “TBD” (To Be Determined) or similar wording. If Suppliers are provided a pre-approved list of mandatory Subcontractors for a work type; i.e. "Electrical", they must provide a subcontractor from that pre-approved list.

The list of Subcontractors is based on information available at time of Tender close. In the event Subcontractor information changes prior to notification of recommendation of award the Supplier must inform the Procurement Contact of the change in writing. Where a pre-approved list of mandatory Subcontractors was provided, the Subcontractor being replaced and the replacement Subcontractor must both be from the pre-approved list of mandatory Subcontracts included in the solicitation.

At no time should the maximum bid value percentage allowed for any individual Subcontractor exceed 50% of overall Bid value.

Subcontractor Name	Work Type	Contact name	Contact Phone #	Approx. % of contract value to be performed
	Demolition			
	Mechanical equipment delivery and installation			
	Mechanical			
	Electrical			

APPENDIX D - DRAWINGS & SPECIFICATIONS

Attached to the RFT:

LIST OF TECHNICAL SPECIFICATIONS (21 Park Road and 126 Pape)

Avenue.

Division 0

00 21 00	Instruction to Bidders	
01 14 00	Bid Form	

Division 1

01 11 00	Summary of Work	7 pages
01 14 00	Work Restrictions	4 pages
01 21 00	Allowances	2 pages
01 25 00	Alternatives & Substitutions	3 pages
01 26 00	Contract Modification Procedures	2 pages
01 29 00	Payment Procedures	1 page
01 31 13	Coordination	2 pages
01 32 00	Construction Progress Documentation	3 pages
01 33 00	Submittal Procedures	3 pages
01 40 00	Quality Requirements	2 pages
01 51 00	Temporary Utilities	2 pages
01 52 00	Temporary Construction Facilities	1 page
01 56 00	Temporary Barriers and Enclosures	1 page
01 57 00	Temporary Controls	2 pages
01 61 00	Common Product Requirements	1 page
01 71 00	Examination and Preparation	1 page
01 73 00	Execution	2 pages
01 73 29	Cutting and Patching	2 pages
01 74 00	Cleaning and Waste Management	2 pages
01 77 00	Closeout Procedures	2 pages
01 78 00	Closeout Submittals	3 pages
01 79 00	Demonstration and Training	2 pages
01 91 00	General Commissioning Requirements	1 page

Division 2

02 41 19	Selective Demolition	7 pages
02 82 13.2	Type 2 Asbestos Abatement	9 pages
02 82 13.3	Type 3 Asbestos Abatement	13 pages
02 83 13	Lead Disturbance Precautions	7 pages
02 84 16	Handling of Mercury Containing Equipment	2 pages
02 87 13	Silica Disturbance Precautions	7 pages

Division 4

See Structural drawings for masonry materials and reinforcement specifications

Division 5

See Structural drawings for masonry lintels specifications

Division 6

See Structural drawings for wood frame and structural composite lumber (SCL) specifications

06 10 00	Rough Carpentry	4 pages

Division 7

07 84 00	Firestopping	3 pages
07 90 00	Sealants	6 pages

Division 9

09 22 00	Metal Stud Framing	6 pages
09 25 00	Gypsum Wall Board	4 pages
09 27 13	Glass Fibre Reinforced Gypsum Fabrications	3 pages
09 51 00	Suspended Acoustical Ceilings	5 pages
09 90 00	Painting	9 pages

Division 20 - 26
Refer to appended Mechanical and Electrical specifications which are separated by site.

Appendix
Designated Substances and Hazardous Building Materials Assessment Report (HVAC Upgrades Project; Asquith Green Social Housing; 21 Park Road), prepared by Safetech Environmental Limited, (61 pages), issued August 15, 2025

Designated Substances and Hazardous Building Materials Assessment Report (HVAC Upgrades Project; Amelie House; 126 Pape Ave), prepared by Safetech Environmental Limited, (64 pages), issued August 15, 202

LIST OF DRAWINGS (21 Park Road)

Drawing No.	Title	Date
A0.0	OBC Matrix, Life Key Plan	30 May 2025
A1.1	Demolition Plans – Attic and Roof	30 May 2025
A1.2	Proposed Plans – Attic and Roof	30 May 2025
A2.0	RCPs – Second Floor & Attic	30 May 2025
S001	General Notes	30 May 2025
S100	Ground Floor Plan	30 May 2025
S101	Roof Plan	30 May 2025
S200	Sections	30 May 2025
M-0.1	Mechanical Details	30 May 2025
M-0.2	Replacement Cooling Coil Information – System 1	30 May 2025
M-0.3	Replacement Cooling Coil Information – System 2	30 May 2025
M-1.0	Roof and Attic Plans HVAC	30 May 2025
M.E-0.1	Mechanical Electrical Schedules and Details	30 May 2025
E-0.1	Electrical Legend	30 May 2025
E-1.0	Attic Room and Roof Plans – Electrical	30 May 2025

LIST OF DRAWINGS (126 Pape Ave)

Drawing No.	Title	Date
A0.0	OBC Matrix, Key Plan	30 May 2025
A2.0	Demolition RCPs	30 May 2025
A2.1	Proposed RCPs & Lower Roof Plan	30 May 2025
S001	General Notes	30 May 2025
S100	Ground Floor Plan	30 May 2025
S101	Roof Plan	30 May 2025
M-0.1	Mechanical Details	30 May 2025
M-0.2	Equipment Dimensions	30 May 2025
M-0.3	Wiring and Piping Diagrams	30 May 2025
M-0.4	UV Sterilization	30 May 2025
M-1.0	Ground Floor Plan HVAC	30 May 2025
M-2.0	Second Floor Plan HVAC	30 May 2025
M-B.0	Basement Plan HVAC	30 May 2025
M.E-0.1	Mechanical Electrical Schedules	30 May 2025
E-0.1	Electrical Legend and Details	30 May 2025
E-1.0	Basement Plan – Power & Systems	30 May 2025
E-2.0	Ground Floor Plan – Power & Systems	30 May 2025
E-3.0	Second Floor Plan – Power & Systems	30 May 2025

APPENDIX E - SCHEDULE A to WORK ASSIGNMENT AGREEMENT

INFORMATION SHEET – WORK ASSIGNMENT AGREEMENT

The following table provides information cross-referenced in the provisions and schedules of the Master Roster Agreement. All reference to GCs are located in Schedule D – General Conditions of the Master Roster Agreement.

Row	Input Information	Reference	Description
A. Names and Information			
A.1	Project	Sch. C, Definition 83 & GC 3.8.2.3(1)	*HVAC Upgrades Phase IV*
A.2	Site	Definition 99	*- 21 Park Road, Toronto ON. M4W 2N1* *- 126 Pape Ave., Toronto ON. M4M 2V8*
A.3	Notice information	GC 1.6.1.2, GC 1.6.1.3 & GC 1.6.1.4	***To be provided after award***
A.4	Identity of Contract Administrator	Sch. C, Definition 24	***To be provided after award***
A.5	Identity of Owner Representative	Sch. C, Definition 72	***Corporate Real Estate Management, Project Management Office*** ***To be provided after award***
A.6	Approved Subcontractors	GC 3.8.3, GC 3.8.3.1 & GC 3.8.3.2	***Refer to:*** ***Appendix A - Scope of work and Requirements, and*** ***Appendix C - List of Subcontractors***
B. Pricing, Markups and Liquidated Damages			
B.1	Contractor's Markup for negotiated fixed price and negotiated unit price changes in the Work performed by Contractor	Sch. E, s. 2.2.3.1	*Refer to Information Sheet in Master Roster Agreement.*
B.2	Total Cumulative Markup allowed for Contractor, Subcontractors, Suppliers and Sub-subcontractors on negotiated fixed price and negotiated unit price changes in the Work performed by Subcontractors, Suppliers or Sub-subcontractors (and	Sch. E, s. 2.2.3.2	*Refer to Information Sheet in Master Roster Agreement.*

Row	Input Information	Reference	Description
	not performed by the Contractor)		
B.3	T&M Percentage Markup for changes in the Work performed by Contractor	Sch. E, s. 3.3.1	*Refer to Information Sheet in Master Roster Agreement.*
B.4	Total Cumulative T&M Percentage Markup allowed for Contractor, Subcontractors, Suppliers and Sub-subcontractors on changes in the Work performed by Subcontractors, Suppliers or Sub-subcontractors (and not performed by the Contractor)	Sch. E, s. 3.3.2	*Refer to Information Sheet in Master Roster Agreement.*
B.5	Markup for Cash Allowance overages	GC 6.1.4	*Refer to Information Sheet in Master Roster Agreement.*
B.6	Amounts of Delay Liquidated Damages	GC 7.6.1	***$2,000 per Calendar Day that is a weekday***
B.7	Changes in the Work on a Time & Material Basis	Sch. E, s. 3	*Refer to Information Sheet in Master Roster Agreement.*
B.8	Schedule B2 Schedule of Prices for Changes in the Work	Pricing Form	*N/A*
B.9	Invoice Period	Sch. C, Definition 54	*Refer to Information Sheet in Master Roster Agreement.*
B.10	Giving of a Proper Invoice	GC 5.3.1	*Refer to Information Sheet in Master Roster Agreement.*
C. Dates, Time Periods and Deadlines			
C.1	Effective Date	Sch. C, Definition 40	***To be finalized after award***
C.2	Commencement Date	Sch. C, Definition 17 & GC 3.1.6	***Commence immediately upon award and expect project duration to last for approximately 16 weeks***

Row	Input Information	Reference	Description
C.3	Key Work Milestones	Sch. C, Definition 56	• ***Construction Commencement*** • ***Demolition of Existing Equipment*** • ***Equipment Delivery & Installation*** • ***Substantial Completion*** • ***Deficiency Completion*** • ***Close-Out***
C.4	Scheduled Date for Substantial Performance of the Work	Sch. C, Definition 94	***To be finalized after award***
C.5	Scheduled Date for Total Performance of the Work	Sch. C, Definition 95	***To be finalized after award***
C.6	Warranty Period	Sch. C, Definition 124	*Refer to Information Sheet in Master Roster Agreement.*
C.7	Working Days	Sch. C, Definition 129	*Refer to Information Sheet in Master Roster Agreement.*
C.8	Number of Days for Contract Administrator to Issue a Certificate for Payment	GC 5.4.1.2	*Refer to Information Sheet in Master Roster Agreement.*
C.9	Deadline to acknowledge a Contemplated Change Order	GC 7.2.1	*Refer to Information Sheet in Master Roster Agreement.*
C.10	Deadline to respond to a Change Directive	GC 7.3.5	*Refer to Information Sheet in Master Roster Agreement.*
C.11	Suspension Period for Stop Work Orders	GC 11.2.1	*Refer to Information Sheet in Master Roster Agreement.*
D. Insurance, Contract Security, Bonds and Contractual Holdback			
D.1	Insurance Coverages	GC 8.1.1.1, GC 8.1.1.2, & GC 8.1.3	*Refer to Information Sheet in Master Roster Agreement.*
D.2	Additional Contract Security	GC 8.2.1	*Refer to Information Sheet in Master Roster Agreement.*
D.3	Amount of the Contractual Holdback	GC 8.4.1	*Refer to Information Sheet in Master Roster Agreement.*
D.4	Percentage by which Contractual Holdback is Reduced after Total Performance of the Work	GC 8.4.3	*Refer to Information Sheet in Master Roster Agreement.*
D.5	Surety Bonds	GC 8.3.1	*Refer to Information Sheet in Master Roster Agreement.*

Row	Input Information	Reference	Description
E. Miscellaneous			
E.1.	Alternate order of priority of the Agreement Documents	GC 1.1.7.1	*Refer to Information Sheet in Master Roster Agreement.*
E.2.	Allowable Portion of the Work for Subcontracting	GC 3.8.1	*[Refer to Information Sheet in Master Roster Agreement.*
E.3.	Accuracy of Utilities and Structures	GC 4.1.4.1	*Refer to Information Sheet in Master Roster Agreement.*
E.4.	Fair Wage Schedule	Sch. F, if applicable	
E.5.	Workforce Development Plan	Workforce Development Plan, if included	

APPENDIX F-1 - Bid Bond

.1 In addition to the requirements set out in this RFT in respect of the submission of a Bid through the City Online Procurement System, each Supplier shall submit, a bid bond to secure the execution of the Contract by the Supplier ("**Bid Bond**").

.2 The Bid Bond shall be:

.1 a digital Bid Bond uploaded to the City Online Procurement System, which meets all of the following requirements:

- **include a method of authentication that confirms 'integrity of content"** - the digital Bid Bond shall include assurances that the document received is the true document executed and that the content has not been changed or altered. All instructions for accessing authentication shall be included with the uploaded digital Bid Bond;

- **be verifiable and enforceable** - the digital Bid Bond shall include assurances that the document was duly executed by the parties identified and that it is enforceable at law. Such assurances require the use of a third party digital service provider;

- **be digitally signed and sealed** – the digital Bid Bond shall contain digital signatures and valid digital seals.

A scanned copy of an original paper bid bond is not an acceptable digital Bid Bond. The Supplier and its surety company should refer to the e-bonding information on Surety Association of Canada's website which includes: a list of third parties that provide online surety digital bond services (the City does not endorse or promote any specific third party electronic surety bond service provider) and a checklist of industry requirements for e-bonding solutions which sets out the requirements for digital bonds;

.3 The Bid Bond shall be in the amount and in the form provided in Form B of Part 4 (Bid Bond) or in another substantially similar format approved by the City prior to Bid submission; and

.4 The Bid Bond shall be signed and sealed by the Supplier and by a licensed surety company, authorized to carry on business in the Province of Ontario, and having a place of business in Ontario.

.5 Failure of a Supplier to submit a Bid Bond, in compliance with the requirements of items F.1.1 and F.1.2 (Bid Bonds) shall result in the Bid being rejected as non-compliant.

Appendix F – Bid Bond

BOND NO: _____

THE FOLLOWING PARTIES:

●

herein called the "Principal"

- and –

●

herein called the "Surety"

are jointly and severally held and firmly bound unto the City of Toronto, hereinafter called the "City", each, in the penal sum of

10% of the Bid amount

of lawful money of Canada, to be paid to the City or to its successors or assigns for which payment well and truly to be made, we jointly and severally bind ourselves, our and each of our several and respective executors, administrators, successors and assigns and every of them forever firmly by these presents.

SEALED with our several and respective seals.

DATED this _____ day of _____ 20___

WHEREAS the said Principal is submitting to the City its bid (the "Bid") for

REQUEST FOR TENDERS NO. CREM-TSSS-26-03 (the "RFT")
CONTRACT NO. Doc 4757756942

and the said Bid provides that it is to continue open to acceptance and to be irrevocable until the formal contract is executed by the successful Supplier.

The condition of this obligation is such that if, on acceptance of the Bid of the aforesaid Principal in accordance with the terms and conditions of the RFT documents within the time period prescribed by the RFT documents for said Bid to be open for acceptance and irrevocable (the "Bid Validity Period"), the said Principal shall, within the time required, enter into a formal contract and give good and sufficient bonds required by said RFT documents to secure

(i) the performance of the terms and conditions of the contract, and

(ii) payment for certain labour and materials,

both in the forms required by the City then this obligation shall be void; otherwise the Principal and Surety will pay unto the City the difference in money between the total amount of the Bid of the said Principal and the sums of the amount for which the City legally contracts with another party to perform the work and for which the City of Toronto may expend or for which it may become liable by reason of such default or failure, including the cost of any advertisement for new bids if

the latter sums of the amount be in excess of the former; but in no event shall the Surety's liability exceed the penal sum hereof.

It is a condition of this Bond that it will remain valid for a period of an additional **90** days beyond the Bid Validity Period.

AND IT IS HEREBY DECLARED AND AGREED that the Surety shall be liable as Principal and that nothing of any kind or matter whatsoever that will not discharge the Principal shall operate as a discharge or release of liability of the Surety, any law or usage relating to the liability of Sureties to the contrary notwithstanding.

SEALED AND DELIVERED)
in the presence of)
)
)
)
)
)
)

_____

_____

_____

Principal

_____

_____

_____

Surety